



**REGULAR MEETING AGENDA**

**Date: 5/11/2021**

**Time: 5:00 p.m.**

**Regular Meeting Location: [Zoom.us/join](https://zoom.us/join) – ID# 998 8073 4930**

**NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE**

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the closed session and regular meeting
  - Submit a written comment online up to 1-hour before the meeting start time:  
[menlopark.org/publiccommentMay11](https://menlopark.org/publiccommentMay11) \*
  - Access the meeting real-time online at:  
[Zoom.us/join](https://zoom.us/join) – Meeting ID 998 8073 4930
  - Access the meeting real-time via telephone at:  
(669) 900-6833  
Meeting ID 998 8073 4930  
Press \*9 to raise hand to speak

\*Written public comments are accepted up to 1-hour before the meeting start time. Written messages are provided to the City Council at the appropriate time in their meeting.

- Watch meeting:
  - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:  
Channel 26
  - Online:  
[menlopark.org/streaming](https://menlopark.org/streaming)

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website [www.menlopark.org](http://www.menlopark.org). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.org/agenda](https://menlopark.org/agenda)).

According to City Council policy, all meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

**Closed Session ([Zoom.us/join](https://zoom.us/join) – ID# 998 8073 4930)**

**A. Call To Order**

**B. Roll Call**

**C. Agenda Adoption**

Agenda Adoption provides advance notice to members of the public and City staff of any modifications to the agenda order and any requests from City Councilmembers under City Councilmember reports.

**D. Closed Session**

Public Comment on these items will be taken before adjourning to Closed Session.

**D1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9)

Case number: 21-CIV-01717

**D2. Closed session conference with labor negotiators pursuant to Government Code §54957.6 regarding labor negotiations with the American Federation of State, County, and Municipal Employees Local 829 (AFSCME) and Confidential employees; Service Employees International Union Local 521 (SEIU); Menlo Park Police Sergeants Association (PSA); Menlo Park Police Officers' Association (POA); and unrepresented management**

Attendees: City Manager Starla Jerome-Robinson, Assistant City Manager Nick Pegueros, City Attorney Nira F. Doherty, Human Resources Director Theresa DellaSanta

**D3. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:

(One potential cases)

**E. Adjournment**

**Regular Session ([Zoom.us/join](https://zoom.us/join) – ID# 998 8073 4930)**

**F. Call To Order**

**G. Roll Call**

**H. Report from Closed Session**

**I. Presentations and Proclamations**

**I1. Proclamation: Recognizing May 2021 as Bike Month ([Attachment](#))**

I2. Proclamation: Recognizing May 2021 as Mental Health Month ([Attachment](#))

[Web form public comment received on item I2.](#)

**J. Public Comment**

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

**K. Consent Calendar**

K1. Accept the City Council meeting minutes for April 20 and April 27, 2021 ([Attachment](#))

K2. Authorize the city manager to execute an agreement with HdL Companies to provide transient occupancy tax administration and audit services for a fixed fee and short term rental transient occupancy tax enforcement for a performance-based revenue share ([Staff Report #21-098-CC](#))

[Web form public comment received on item K2.](#)

K3. Authorize the creation of a sub-fund of the general fund titled “one-time revenue” into which significant, largely unrestricted and non-recurring revenues are recorded ([Staff Report #21-101-CC](#))

**L. Public Hearing**

L1. Adopt Resolution No. 6625 approving rate increases for the next five years for Menlo Park Municipal Water ([Staff Report #21-104-CC](#))

[Web form public comment received on item L1.](#)

**Recess**

**M. Regular Business**

M1. Adopt Resolution No. 6623 to authorize a grant to Habitat for Humanity Greater San Francisco (Habitat) of \$1.2 million for preservation of existing housing through their Homeownership Preservation Program and authorize the city manager to execute all related agreements and documents ([Staff Report #21-099-CC](#))

M2. Adopt purpose statements for City Council subcommittees, formally appoint Wolosin to the Climate Action Plan subcommittee and Combs and Wolosin to the Housing Element subcommittee ([Staff Report #21-097-CC](#))

M3. Adopt Resolution No. 6624 creating a special revenue fund titled “City Services Contribution – 301-309 Constitution Drive” restricted to services that benefit the safety of the local community ([Staff Report #21-102-CC](#))

**N. Informational Items**

- N1. City Council agenda topics: May – June 2021 ([Staff Report #21-096-CC](#))
- N2. Transmittal of City Manager's proposed fiscal year 2021-22 budget ([Staff Report #21-100-CC](#))

[Web form public comment received on item N2.](#)

- N3. San Francisco Public Utilities Commission implements voluntary water reductions to 2019 peak levels this summer per annual memorandum on water supply availability estimates ([Staff Report #21-103-CC](#))

**O. City Manager's Report**

**P. City Councilmember Reports**

**Q. Adjournment**

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing. Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.org](mailto:jaherren@menlopark.org). Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 5/6/2021)