



## REGULAR MEETING AGENDA

**Date:** 4/20/2020  
**Time:** 7:00 p.m.  
**GoToWebinar.com – ID #228-837-467**

### NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the Planning Commission, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor's Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
  - Submit a written comment online:  
[menlopark.org/planningpubliccomment](https://menlopark.org/planningpubliccomment)  
Record a comment or request a call-back when an agenda topic is under consideration:  
Dial 650-474-5702 \*
  - Access the meeting real-time online at:  
[joinwebinar.com](https://joinwebinar.com) – Meeting ID 228-837-467

\*Written and recorded public comments and call-back requests are accepted up to 1 hour before the meeting start time. Written and recorded messages are provided to the Planning Commission at the appropriate time in their meeting. Recorded messages may be transcribed using a voice-to-text tool.

- Watch the meeting
  - Online:  
[menlopark.org/streaming](https://menlopark.org/streaming)

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website [www.menlopark.org](https://www.menlopark.org). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.org/agenda](https://menlopark.org/agenda)).

## Regular Meeting

### A. Call To Order

### B. Roll Call

### C. Reports and Announcements

### D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

### E. Consent Calendar

- E1. Approval of minutes from the March 23, 2020, Planning Commission meeting. ([Attachment](#))

### F. Public Hearing

- F1. Use Permit/Ruchi and Rajeev Goel/930 Hermosa Way:  
Request for a use permit to demolish an existing one-story, single-family residence and detached garage, and construct a new two-story residence and detached accessory dwelling unit on a substandard lot with regard to lot width in the R-E (Residential Estate) district. ***Continued to a future meeting by the applicant***
- F2. Use Permit and Architectural Control/R. Tod Spieker/1466 San Antonio Street:  
Request for use permit for excavation to a depth of greater than 12 inches within the required front and side setbacks associated with revised/reconstructed retaining walls, and architectural control to approve exterior modifications to an existing multi-family residential building in the R-3 (Apartment) zoning district. ([Staff Report #20-022-PC](#))
- ### G. Study Session
- G1. Study Session/Andrew Morcos/165 Jefferson Drive: Request for a study session review for a future application for a use permit, architectural control, environmental review, and BMR agreement. The proposal includes demolition of an existing 24,300- square-foot office building and redevelopment of the site with approximately 158 multi-family dwelling units and a 14,422-square-foot commercial space with an above grade, three-story parking garage integrated into the proposed eight-story building, located in the R-MU-B (Residential Mixed Use, Bonus) zoning district. The proposal includes a request for an increase in height, density and floor area ratio (FAR) under the bonus level development allowance in exchange for community amenities. The proposal would also utilize the density bonus provisions in the BMR Housing Program, which allows density and FAR bonuses, and exceptions to the City’s Zoning Ordinance requirements when BMR units are incorporated into the project. ([Staff Report #20-023-PC](#))

## H. Informational Items

H1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.

- Regular Meeting: May 4, 2020
- Regular Meeting: May 18, 2020
- Regular Meeting: June 8, 2020

## I. Adjournment

At every regular meeting of the Planning Commission, in addition to the public comment period where the public shall have the right to address the Planning Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Planning Commission on any item listed on the agenda at a time designated by the chair, either before or during the Planning Commission's consideration of the item.

At every special meeting of the Planning Commission, members of the public have the right to directly address the Planning Commission on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Planning Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.org](mailto:jaherren@menlopark.org). Persons with disabilities, who require auxiliary aids or services in attending or participating in Planning Commission meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 4/16/2020)