



REGULAR MEETING AGENDA

Date: 3/23/2020
Time: 7:00 p.m.
GoToWebinar.com – ID# 613-613-691

Note: The meeting location has changed from the Menlo Park Senior Center, 100 Terminal Ave., to GoToWebinar.com – ID# 613-613-691

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Legislative body teleconference participation: This meeting will be conducted in compliance with the Governor's Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020, temporarily waiving portions of the Brown Act and modifying teleconference requirements. All members of the legislative body will be participating by teleconference.

How to Submit Remote Public Comments: In light of the stay-at-home order, the City encourages public members to participate by providing remote public comments. To provide the safest environment for members of the public to participate in public meetings during the COVID-19 emergency, public comment can be submitted in writing via: <https://menlopark.org/planningpubliccomment> up to one hour before the scheduled meeting time. Alternatively, members of the public may call 650-395-9704 at the start of the meeting to address the public body by telephone.

Public teleconference participation: Please sign up to participate in the meeting by webinar using the following link:

<https://attendee.gotowebinar.com/register/4837739417720733709>

Attendees who sign up will receive instructions on how to participate in the meeting as well as a link to watch the meeting. Attendees may join the meeting remotely either on their computer, tablet or smartphone.

****Note:** This is the City's first online public meeting with all attendees participating remotely. Your patience with any technical difficulties is much appreciated.***

- A. Call To Order**
- B. Roll Call**
- C. Reports and Announcements**

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

E. Consent Calendar

- E1. Approval of minutes from the February 24, 2020, Planning Commission meeting. ([Attachment](#))

F. Public Hearing

- F1. Use Permit & Architectural Control/West Bay Sanitary District/1700 Marsh Road:
Request for a use permit and architectural control to construct a new warehouse building for vehicle and equipment storage at an existing sanitary sewer district facility on an U (Unclassified) parcel. ([Staff Report #20-018-PC](#))
- F2. Use Permit and Variance/Alejandro and Caroline Goyen/11 Greenwood Place:
Request for a use permit to demolish an existing one-story, single-family residence and construct a new two-story residence on a substandard lot with regard to minimum lot depth and area in the R-1-U (Single Family Urban Residential) district. The proposal includes a request for a variance to build within the required 43-foot, six inch front setback established by the Subdivision Ordinance. One heritage white birch tree has been requested for removal as part of the proposal. ([Staff Report #20-019-PC](#))

G. Study Session

- G1. Study Session/City of Menlo Park/100-110 Terminal Avenue:
Request for a study session review for future architectural control to demolish the existing Onetta Harris Community Center, Menlo Park Senior Center, Belle Haven Youth Center, and Belle Haven Pool, and construct a new multi-generational community center and library on a lot in the PF (Public Facilities) district. The proposal includes a future request for a use permit for the use and storage of hazardous materials including pool chemicals and diesel fuel for a backup generator.
Canceled
- G2. Study Session/Andrew Morcos/165 Jefferson Drive:
Request for a study session review for a future application for a use permit, architectural control, environmental review, and BMR agreement. The proposal includes demolition of an existing 24,300- square-foot office building and redevelopment of the site with approximately 158 multi-family dwelling units and a 14,422-square-foot commercial space with an above grade, three-story parking garage integrated into the proposed seven-story building, located in the R-MU-B (Residential Mixed Use, Bonus) zoning district. The proposal includes a request for an increase in height, density, and floor area ratio (FAR) under the bonus level development allowance in

exchange for community amenities. The proposal would also utilize the density bonus provisions in the BMR Housing Program, which allows density and FAR bonuses, and exceptions to the City's Zoning Ordinance requirements when BMR units are incorporated into the project. **Canceled**

H. Informational Items

H1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.

- Regular Meeting: April 6, 2020
- Regular Meeting: April 20, 2020
- Regular Meeting: May 4, 2020

I. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at menlopark.org/agenda and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 03/20/2020)