



REGULAR MEETING AGENDA

Date: 3/9/2020
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

B. Roll Call

C. Reports and Announcements

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

E. Consent Calendar

E1. Approval of minutes from the February 10, 2020, Planning Commission meeting. ([Attachment](#))

F. Public Hearing

- F1. Use Permit/Lisa Wellman/130 Baywood Avenue:
Request for a use permit to demolish an existing one-story, single-family residence and construct a new two-story residence on a substandard lot with regard to minimum lot width and area in the R-1-U (Single Family Urban Residential) district. As part of the project, one heritage Japanese maple tree in the front yard is proposed for removal. ([Staff Report #20-013-PC](#))
- F2. Use Permit/Cynthia Thiebaut/106 Baywood Avenue:
Request for a use permit to demolish an existing two-story, single-family residence and construct a new two-story residence on a substandard lot with regard to minimum lot width and area in the R-1-U (Single Family Urban Residential) zoning district. ([Staff Report #20-014-PC](#))
- F3. Use Permit/Yujuan Wang/1800 El Camino Real: Request for a use permit to operate a massage therapy business in an existing multi-tenant commercial building in the SP-ECR/D (El Camino Real/Downtown Specific Plan) zoning district. The proposed use is a conditional use in the EI

Camino Real Mixed Use land use designation. The proposal also includes a request for a use permit for a change of use on a lot that is substandard with regard to parking. ([Staff Report #20-015-PC](#))

- F4. Use Permit/Aparna Saha/710 Willow Road: Request for a use permit to allow the sale of beer and wine at an existing service station convenience store for off-premises consumption every day from 6:00 a.m. to 2:00 a.m. the following day, and to operate the existing service station and associated convenience store 24 hours a day, in the C-4 (General Commercial) district. As part of the review, the Planning Commission will need to determine whether the sale of alcohol at this location serves a public convenience or necessity, in accordance with the requirements of the State Department of Alcoholic Beverage Control (ABC). ([Staff Report #20-016-PC](#))

G. Regular Business

- G1. Housing Element Annual Report/City of Menlo Park: Opportunity to consider and provide comments and/or a recommendation to the City Council on the 2019 Annual Report on the status and implementation of the City's Housing Element (2015-2023). ([Staff Report #20-017-PC](#))

H. Informational Items

- H1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: March 23, 2020
 - Regular Meeting: April 6, 2020
 - Regular Meeting: April 20, 2020

I. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

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