



## SPECIAL MEETING AGENDA

**Date:** 1/22/2018  
**Time:** 7:00 p.m.  
**Belle Haven Branch Library**  
**413 Ivy Dr., Menlo Park, CA 94025**

**NOTE CHANGE IN MEETING START TIME AND MEETING LOCATION**

**A. Call to Order**

**B. Roll Call**

**C. Public Comment**

Under "Public Comment," the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

**D. Regular Business**

- D1. Discuss the current status of the Library Commission work plan and potential requested changes to be presented at the February 6, 2018, quarterly update to City Council ([Attachment](#)) – 60 min
- D2. Discuss canceling the February 19, 2018, meeting (President's Day holiday) and consider calling a Special Meeting – 5 min
- D3. Consider rescheduling the library support group social – 5 min
- D4. Consider requests for future agenda items – 5 min

**E. Informational Items**

- E1. Library system improvements project update – 10 min
- E2. Belle Haven Neighborhood Library Needs Assessment project update – 10 min

**F. Subcommittee Reports**

- F1. Little Free Libraries Subcommittee update – 5 min

**G. Commissioner Reports**

- G1. Informal sharing of audio/digital/print books currently reading – 10 min
- G1. Individual commissioner reports – 5 min

## H. Adjournment

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org](http://menlopark.org) and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 1/19/2018)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.