



**SPECIAL AND REGULAR MEETING AGENDA**

**Date:** 1/15/2019  
**Time:** 5:00 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

**Mayor Ray Mueller will be participating by phone from:**  
**308 Mason Road**  
**Vista, CA 92084**

According to City Council policy, all regular meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

**5:00 p.m. Closed Session (City Hall - “Downtown” Conference Room, 1st Floor)**

Public Comment on these items will be taken before adjourning to Closed Session.

**CL1.** Closed session pursuant to Government Code Section §54956.8 regarding real property negotiations (1 matter):

Property: Property 1305 Willow Road, Menlo Park, CA, owned by Dora Licia Cornelio Caballero Revocable Family Living Trust

Property 1345 Willow Road, Menlo Park, CA, owned by MidPen Housing Corporation

City Negotiators: City Attorney Bill McClure, Interim City Manager Starla Jerome-Robinson,

Negotiating Parties: City of Menlo Park and Cesar Andre Vitari, representing Dora Licia Cornelio Caballero Revocable Family Living Trust, and Matt Franklin and Jan Leventhal, representing MidPen Housing Corporation

Negotiation: Potential sale or disposition of a portion of the public right of way adjacent to 1305 and 1345 Willow Road

Attendees: Interim City Manager Starla Jerome-Robinson, City Attorney Bill McClure, Senior Civil Engineer Theresa Avedian, Community Development Director Mark Muenzer, Assistant Community Development Director Deanna Chow

**CL2.** Closed session conference pursuant to Government Code §54957 regarding City Manager recruitment.

Attendees: Interim City Manager Starla Jerome-Robinson, City Attorney Bill McClure, Administrative Services Director Lenka Diaz, Executive Recruiter Bobbi Peckham

## 6:00 p.m. Study Session

- SS1.** Provide direction on the future process for the draft project study report for the Ravenswood Avenue railroad crossing study and the draft scope for additional studies ([Staff Report #19-009-CC](#))

## 7:00 p.m. Regular Session

### A. Call to Order

### B. Roll Call

### C. Pledge of Allegiance

### D. Report from Closed Session

Report on action taken in Closed Session, if required, pursuant to Government Code §54957.1.

### E. Presentations and Proclamations

- E1. Proclamation: Recognizing John McGirr

### F. Public Comment

Under "Public Comment," the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

### G. Consent Calendar

- G1. Accept the City Council meeting minutes for December 18, 2018 ([Attachment](#))
- G2. Approval of City Council appointments to various regional agencies, to City Council subcommittees, and as liaisons to City Council advisory bodies and outside agencies ([Staff Report #19-002-CC](#))
- G3. Authorize the City Manager to execute an agreement with Beyaz and Patel, Inc. for Reservoir No. 2 roof replacement design and engineering services ([Staff Report #19-004-CC](#))
- G4. Second reading and adoption of Ordinance No. 1052 amending the City Manager's powers and duties to include design approval authority ([Staff Report #19-005-CC](#))
- G5. Authorize the City Manager to enter into a joint permitting agreement with the City of East Palo Alto and the Midpeninsula Regional Open Space District for the Ravenswood Bay Trail project ([Staff Report #19-006-CC](#))
- G6. Authorize the City Manager to execute an agreement with Cartegraph Systems, LLC. for implementation of an operations management system enterprise software as a service solution in amount not to exceed \$213,248 over three fiscal years ([Staff Report #19-008-CC](#))

## **H. Regular Business**

- H1. Approve the proposed Library System Improvements project scope, planning process, goals and tentative timeline ([Staff Report #19-001-CC](#))

## **I. Informational Items**

- I1. Update on the Transportation Master Plan status ([Staff Report #19-007-CC](#))

## **J. City Manager's Report**

## **K. Councilmember Reports**

## **L. Adjournment**

At every Regular Meeting of the City Council, in addition to the Public Comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the City Council's consideration of the item.

At every Special Meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours. Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 01/10/2019)