



**CITY COUNCIL  
SPECIAL AND REGULAR MEETING AGENDA  
Tuesday, June 16, 2015 at 6:30 PM  
City Council Chambers  
701 Laurel Street, Menlo Park, CA 94025**

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**6:30 P.M. CLOSED SESSION (Administration Building, 1<sup>st</sup> Floor Conference Room)**

**Public Comment on these items will be taken prior to adjourning to Closed Session**

**CL1.** Closed Session pursuant to Government Code Section §54957.6 to conference with labor negotiators regarding labor negotiations with Menlo Park Police Officers' Association (POA)

Attendees: City Manager Alex McIntyre, Assistant City Manager Starla Jerome-Robinson, Acting City Attorney Leigh Prince, Human Resources Director Gina Donnelly, Finance Director Drew Corbett, Labor Counsel Charles Sakai

**7:00 P.M. REGULAR SESSION**

**ROLL CALL** – Carlton, Cline, Keith, Mueller, Ohtaki

**PLEDGE OF ALLEGIANCE**

**REPORT FROM CLOSED SESSION**

**ANNOUNCEMENTS**

**A. PRESENTATIONS AND PROCLAMATIONS**

**A1.** Proclamation honoring Sue Sartor on her retirement from Las Lomas Elementary School

**B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS**

**B1.** Bicycle Commission quarterly update on the status of its 2-Year Work Plan

**C. PUBLIC COMMENT #1**

Under "Public Comment #1", the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Council cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

## **D. CONSENT CALENDAR**

- D1.** Authorize two updated Memorandums of Understanding with the Ravenswood City School District ([Staff Report #15-108](#))
- D2.** Adopt a resolution accepting dedication of public utility easement from Sharon Heights Golf and Country Club ([Staff Report #15-101](#))
- D3.** Authorize the City Manager to enter into a five-year contract with Mechanical Technologies Corporation for the preventative maintenance and repair services for HVAC within city buildings ([Staff Report #15-099](#))
- D4.** Adopt a resolution supporting the US 101/Willow Road Interchange Project and submit an application to the Measure A Highway Program and authorize the City Manager to execute the necessary funding agreements ([Staff Report #15-103](#))
- D5.** Approve the installation of sharrows on bicycle facilities ([Staff Report #15-098](#))
- D6.** Authorize the City Manager to enter into an agreement with Golden State Flow Measurements, Inc. to provide water meters and supplies and authorize the option to renew the contract annually for up to five years ([Staff Report #15-105](#))
- D7.** Adopt a resolution authorizing the City Manager to accept the SAFETEA-LU Federal Grant in the amount of \$202,400 and execute the Program Supplement Agreement No. N015 for the Willow Road Traffic Signal Modification Project Between Middlefield Road and Hamilton Avenue ([Staff Report #15-102](#))
- D8.** Authorize the City Manager to execute an agreement with Jones Hall, a Professional Law Corporation, for bond counsel and disclosure counsel services, not to exceed \$150,000 total, related to refinancing the outstanding debt of the former Community Development Agency, pending review by the City Attorney ([Staff Report #15-109](#))
- D9.** Approve and authorize the Mayor to executive a cultural exchange agreement with Nan Shan, China ([Staff Report #15-110](#))
- D10.** Approve minutes for the Council meeting of June 2, 2015 ([Attachment](#))

## **E. PUBLIC HEARING**

- E1.** Adopt a resolution overruling protests, ordering the improvements, confirming the diagram and ordering the levy and collection of assessments at the existing rate for sidewalk and tree assessments for the City of Menlo Park Landscaping Assessment District for fiscal year 2015-16 ([Staff Report #15-106](#))
- E2.** Adopt a resolution to collect the regulatory fee at existing rates for the implementation of the local City of Menlo Park Storm Water Management Program for fiscal year 2015-16 ([Staff Report #15-100](#))

- E3.** Adopt a resolution recommending that the San Mateo County Flood Control District impose basic charges at existing rate and increase the additional charges by 2.53 percent for funding the fiscal year 2015-16 Countywide National Pollutant Discharge Elimination System General Program ([Staff Report #15-096](#))
- E4.** Adopt a resolution to abandon public right-of-way, sidewalk easements, and public utility easements within the Mid-Peninsula Housing Project at 1221-1275 Willow Road ([Staff Report #15-104](#))

**F. REGULAR BUSINESS**

- F1.** Adopt resolutions: adopting the 2015-16 Budget and Capital Improvement Program; establishing the appropriations limit for 2015-16; establishing a consecutive temporary tax percentage reduction in Utility Users' Tax rates; and adopting the salary schedule for 2015-16 ([Staff Report #15-097](#))
- F2.** Authorize the City Manager to 1) release the Notice of Preparation for the ConnectMenlo (General Plan & M-2 Area Zoning Update) Environmental Impact Report, 2) release the Notice of Preparation for the Facebook Campus Expansion Project Environmental Impact Report located at 300-309 Constitution Drive, and 3) amend a contract with ICF International to complete the environmental and fiscal review for the Facebook Campus Expansion Project, including future augments as necessary ([Staff Report #15-107](#))

**G. CITY MANAGER'S REPORT – None**

**H. WRITTEN COMMUNICATION – None**

**I. INFORMATIONAL ITEMS – None**

**J. COUNCILMEMBER REPORTS – None**

**K. PUBLIC COMMENT #2**

Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live.

**L. ADJOURNMENT**

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at <http://www.menlopark.org/AgendaCenter> and can receive e-mail notification of agenda and staff report postings by subscribing to the [Notify Me](#) service on the City's homepage at [www.menlopark.org/notifyme](http://www.menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting the City Clerk at (650) 330-6620. Copies of the entire packet are available at the library for viewing and copying. (Posted: 6/11/2015)

At every Regular Meeting of the City Council, in addition to the Public Comment period where the public shall have the right to address the City Council on the Consent Calendar and any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Mayor, either before or during the Council's consideration of the item.

At every Special Meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Mayor, either before or during consideration of the item.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the Office of the City Clerk, Menlo Park City Hall, 701 Laurel Street, Menlo Park, CA 94025 during regular business hours. Members of the public may send communications to members of the City Council via the City Council's e-mail address at [city.council@menlopark.org](mailto:city.council@menlopark.org). These communications are public records and can be viewed by any one by clicking on the following link: <http://ccin.menlopark.org>.

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