



**CITY COUNCIL  
SPECIAL AND REGULAR MEETING AGENDA  
Tuesday, May 19, 2015 at 6:00 PM  
City Council Chambers  
701 Laurel Street, Menlo Park, CA 94025**

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**6:00 P.M. CLOSED SESSION (Administration Building, 1<sup>st</sup> Floor Conference Room)**

**Public Comment on these items will be taken prior to adjourning to Closed Session**

**CL1.** Closed Session pursuant to Government Code Section §54957.6 to conference with labor negotiators regarding labor negotiations with Service Employees International Union (SEIU), American Federation of State, County and Municipal Employees (AFSCME), Menlo Park Police Officers' Association (POA), Police Sergeants' Association (PSA)

Attendees: City Manager Alex McIntyre, Assistant City Manager Starla Jerome-Robinson, City Attorney Bill McClure, Human Resources Director Gina Donnelly, Finance Director Drew Corbett, Labor Counsel Charles Sakai

**CL2.** Closed Session pursuant to Government Code Section §54957:  
City Manager Employment Contract

Attendee: City Attorney William McClure

**7:00 P.M. REGULAR SESSION**

**ROLL CALL** – Carlton, Cline, Keith, Mueller, Ohtaki

**PLEDGE OF ALLEGIANCE**

**REPORT FROM CLOSED SESSION**

**ANNOUNCEMENTS**

**A. PRESENTATIONS AND PROCLAMATIONS**

**A1.** Proclamation recognizing Junior League of Palo Alto-Mid Peninsula

**A2.** Proclamation in celebration of Public Works Week, May 17 – 23, 2015

**B. COMMISSION/COMMITTEE VACANCIES, APPOINTMENTS AND REPORTS -  
None**

**C. PUBLIC COMMENT #1**

Under “Public Comment #1”, the public may address the Council on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Council once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Council cannot act on items not listed on the agenda and, therefore, the Council cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

**D. CONSENT CALENDAR**

- D1.** Quarterly financial review of General Fund Operations as of March 31, 2015 and approval of a reallocation of service charges between the Workers’ Compensation Fund and the General Liability Fund ([Staff report #15-077](#))
- D2.** Adopt a resolution authorizing the City Manager to execute an agreement with Turbo Data Systems, Inc. for police parking citation processing and adjudication services, for a five (5) year term expiring June 30, 2020 ([Staff report #15-078](#))
- D3.** Adopt a resolution to extend Chapter 16.79.045 of the Zoning Ordinance to allow the conversion of accessory buildings into secondary dwelling units for one year, expiring on June 13, 2016 ([Staff report #15-080](#))
- D4.** Authorize an agreement with West Yost Associates to develop the Water System Master Plan and appropriate \$387,220 from the Water Main Replacement Project Budget ([Staff report #15-079](#))
- D5.** Appropriate \$1.5 million from the Building Construction Impact Fee fund balance for the 2013-14 Resurfacing Project ([Staff report #15-086](#))
- D6.** Adopt a resolution of preliminary approval of the Engineer’s Report for the Menlo Park Landscaping District for fiscal year 2015-16; adopt a Resolution of Intent to order the levy and collection of assessments for the Menlo Park Landscaping District for fiscal year 2015-16; and set the date for the Public Hearing for June 16, 2015 ([Staff report #15-082](#))
- D7.** Adopt a resolution nominating the Menlo Park and East Palo Alto Baylands as a Priority Conservation Area (PCA) ([Staff report #15-085](#))
- D8.** Authorize the City Manager to sign an amended contract with Arnold Mammarella, Architecture + Consulting for contract planning services ([Staff report #15-084](#))

**E. PUBLIC HEARING – None**

**F. REGULAR BUSINESS**

- F1.** Consideration of approval of the terms of an agreement between the City of Menlo Park and the Menlo Park Police Sergeants’ Association ([Staff report #15-075](#))

**F2.** Approve mailing the Proposition 218 notification for Rate Structure Option 2 (Two Tiers) for the Menlo Park Municipal Water District's Proposed five-year water rates, including fixed meter charges, unmetered fire fixed charges, water consumption charges, water capital surcharges, and drought charges; and approve proposed water capacity charges not subject to Proposition 218 ([Staff report #15-087](#))

**F3.** Approve the draft 5-Year Capital Improvement Plan to be included in the proposed 2015-16 Budget ([Staff report #15-083](#))

**G. CITY MANAGER'S REPORT – None**

**H. WRITTEN COMMUNICATION – None**

**I. INFORMATIONAL ITEMS**

**I1.** Update on the Facebook Campus Expansion Project at 300-309 Constitution Drive ([Staff report #15-081](#))

**I2.** Review of the City's investment portfolio as of March 31, 2015 ([Staff report #15-074](#))

**J. COUNCILMEMBER REPORTS – None**

**K. PUBLIC COMMENT #2**

Under "Public Comment #2", the public if unable to address the Council on non-agenda items during Public Comment #1, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live.

## ADJOURNMENT

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At every Regular Meeting of the City Council, in addition to the Public Comment period where the public shall have the right to address the City Council on the Consent Calendar and any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Mayor, either before or during the Council's consideration of the item.

At every Special Meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the Mayor, either before or during consideration of the item.

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