

MENLO PARK POLICE

Overnight Parking Temporary Permit Use Instructions

Use the correct date:



Permits are for overnight parking between 2 AM and 5 AM.

Choose the correct date (citations **cannot** be voided).

The correct date is the MORNING your car is parked on the street.

Example:

You park overnight before Midnight on the night of Thursday the 15th –

The MORNING of Friday the 16th is the **correct** date to use on the permit.

Use a coin or edged object and scratch off the entire date boxes – Month, Day and Year. Permits are valid for one date only.

The yellow date boxes must fully and clearly exposed and no more than one date scratched off.



Write the vehicle license plate number at the top:



The permit is not complete and **-VOID-** without the license plate number.

For best visibility, write plate number with a black permanent ink marker.



Hang the permit face-out from your rear view mirror:

The date and plate number must be visible through the front windshield of your vehicle.



DO NOT put the permit in any other window.

Check the placement of the permit – if you cannot read it from outside your car, neither can we.



TRUCKS ONLY: If you do not have a rear view mirror, place the permit face-up on the dashboard directly in front of your car steering wheel.



If permit is not filled out and displayed correctly, you may receive a citation. There are no signs posted for this ordinance, so all vehicles receive a courtesy notice the first time vehicle is parked on the street, regardless of permit displayed.

Citations issued are your responsibility. For parking citation complaints, follow the instructions on the back of your ticket or go online to www.pticket.com.

NO REFUNDS OR EXCHANGE OF PERMITS ALLOWED – PLEASE USE BY YOUR EXPIRATION DATE

701 Laurel St, Menlo Park, CA 94025 650-330-6308 www.menloparkpolice.org