



NOTICE AND AGENDA OF PUBLIC MEETING

**Tuesday, August 2, 2005
7:00 p.m.**

**Burgess Recreation Center, Fireside Room
700 Alma Street**

MENLO PARK AD HOC BUDGET ADVISORY COMMITTEE

A. Public Comment #1 (limited to 15 minutes)

At this time, the public may address the Budget Advisory Committee on any subject either listed on the agenda or not listed on the agenda but under the Committee's purview. Please state your name and the political jurisdiction in which you live. The Committee cannot respond to non-agenda items other than to provide general information.

B. Feedback on Budget Mailer and Survey

1. Is the writing understandable?
2. Are the important themes included?
3. Are the survey instructions understandable?
4. What was your experience in filling out the survey? How long did it take?
5. Does the overall layout work?

C. Outreach Plan

1. Overview of outreach goals
2. Review/feedback regarding outreach tools
3. Sign up for outreach tasks

D. Public Comment #2 (limited to 15 minutes)

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E. Adjournment

(Posted July 29, 2005 in accordance with the Brown Act)

The Budget Advisory Committee shall have the ability to deliberate, decide or make recommendations on any matter appearing on the agenda.