



**NOTIFICATION OF CHANGE TO THE REQUIRED PLAN  
REVIEW BY MENLO PARK FIRE PROTECTION DISTRICT**

The following projects submitted for building permit beginning May 1, 2007, will be required to be reviewed for compliance with the requirements of Article 9 of the 2001 California Fire Code for Fire Department access and water supply by the Menlo Park Fire Protection District.

- All proposed single-family residential structures and secondary dwelling units;
- All proposed additions to existing single-family residential structures and/or secondary dwelling units\* ;
- All proposed alterations to existing single-family residential structures and/or secondary dwelling units\* ;
- All proposed combination of addition and alteration to existing single-residential structures and/or secondary dwelling units\* ;
- All proposed basements;
- All proposed projects that include a room with fixed seating acting as a home theater;
- All proposed accessory structures that are 1000 square feet or larger; and
- All proposed gates across access ways (driveways) which would prevent access to the readily accessible exterior doors or openings required by the 2001 California Fire Code.

Building permits for the above projects will not be issued until the City of Menlo Park Building Division has received approval from the Menlo Park Fire Protection District. Applicants for building permits must make a separate submittal directly to the Menlo Park Fire Protection District.

For all questions regarding the requirements of Article 9 of the 2001 California Fire Code for Fire Department access and water supply, please contact the Menlo Park Fire District at (650) 688-8425.

\* Not subject to review by the Menlo Park Fire Protection District when the square footage of the proposed project does not exceed 50 percent of the existing square footage of the structure on May 1, 2007.